



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Allan O'Shea  
VICE-CHAIRPERSON  
Janice McCraner

Kathy Fenstermacher  
Edward Haik  
Ervin Kowalski  
Glenn Lottie  
Carl Rutske

CLERK

Marilyn Kliber  
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski  
(231) 398-3500

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, JUNE 17, 2008, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

**CALL TO ORDER BY THE CHAIRPERSON**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**APPROVAL OF MEETING AGENDA**

**CONSENT AGENDA**

- A) The minutes of the May 20, 2008 regular Board meeting.
- B) June 2008 monthly appropriations and fund transfers which are attached under APPENDIX A.

**PUBLIC COMMENT**

**RECOGNITION, ANNOUNCEMENTS, AND CORRESPONDENCE**

**TREASURER'S REPORT** (Russell A. Pomeroy)

**ROAD COMMISSION MANAGER'S REPORT** (Gerald Peterson)

**COMMITTEE REPORTS** - (Reports may be given at any time during the meeting as time allows).

- \*A) Ways & Means/Finance/Equalization Committee Report
- B) Personnel Committee Report
- \*C) Policy Committee Report
- \*D) Public Safety Committee Report & Sheriff Report
- E) Investment Committee Report
- \*F) Technology/Information Committee Report
- \*G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Physical Resources Committee Report
- \*J) Recycling Committee Report
- \*K) Green Team Committee Report
- L) Regional Summit Committee Report
- M) Chittenden Ad Hoc Committee Report
- \*N) County Controller/Administrator's Report
- \*O) Reports from individual Commissioners on various special assignments.
- P) Report on Joint City/County/Tribal issues.
- Q) Bear Lake Improvement Board - MILFOIL (Allan O'Shea)

(\* = Committee meetings held this month)

**9:55 A.M. - FORD STONE, PROSECUTING ATTORNEY**, will appear before the Board to request approval of an amendment to the FY 2008 Prosecuting Attorney Title IV-D Cooperative Reimbursement Contract between the State of Michigan Department of Human Services and Manistee County.

**10:00 A.M. - CONSIDERATION OF ADOPTING A MANISTEE COUNTY ANIMAL CONTROL ENFORCEMENT ORDINANCE. DALE KOWALKOWSKI, SHERIFF, AND FORD STONE, PROSECUTING ATTORNEY**, will be present to assist the Board with this process.

**10:30 A.M. - DETECTIVE LIEUTENANT DAN KING OF THE SSCENT NARCOTICS TEAM**, will appear before the Board to present the 2007 State, Sheriff's, Chief's Enforcement of Narcotics Team (SSCENT) Annual Report.

**11:00 A.M. - DOUGLAS LAPHAM, STATE OF MICHIGAN DEPARTMENT OF HUMAN SERVICES DIRECTOR**, will provide a Human Services Annual Report, and **LINDA DUCHON, MEDICAL CARE FACILITY ADMINISTRATOR**, will present an Annual Report of the Medical Care Facility operation.

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

- A) Review and consideration of price proposals received from two vendors for sealcoating and striping the Courthouse and Sheriff Office parking areas and driveways.
- B) Review and consideration of the Area Agency on Aging of Northwest Michigan FY 2009 Annual Implementation Plan. The County Board of Commissioners have until July 20, 2008 to approve or disapprove of the plan. If comment in the form of a resolution or minutes is not received from the County, passive approval is assumed.
- C) Request for Commissioners interested in attending the Michigan Association of Counties Summer Conference at the Bavarian Inn Lodge and Conference Center in Frankenmuth on August 17-19, 2008.

## **ADJOURNMENT**

Visit: [www.manisteecounty.net](http://www.manisteecounty.net) to view the County Directory, Calendar of Events, Meeting Minutes (under Board of Commissioners), etc.

# APPENDIX A

## 2008 CONSENT AGENDA

### MONTHLY APPROPRIATIONS - JUNE 2008

Manistee-Mason District Health Appropriation (through 12/08)	\$12,443.33
Mental Health	\$16,672.16
M.E.C.C.A.	\$7,379.78
Conservation District	\$0.00
<b>TOTAL</b>	<b><u>\$36,495.27</u></b>

### FUND TRANSFERS - MARCH 2007

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$6,125.00
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 228 999.005 "Transfer-Computer Fund" to the Computer Fund #273 (1/12)	\$7,500.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (1/12)	\$6,250.00
Transfer from General Fund Line Item #101 265 999.007 "Transfer-Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.007 "Transfer - Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$16,250.00
Transfer from General Fund Line Item #101 215 999.004 "Transfer Out-Elections Fund" to the Elections Fund #218 (1/12)	\$2,916.66
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$15,290.41
Transfer from General Fund Line Item #101 253 999.006 "Transfer Out-Tax Refunds" to the Tax Refunds Fund #252 (100%)	\$0.00

## (APPENDIX A CONT.)

Transfer from General Fund Line Item  
#101 103 999.014 "Transfer Out-Health Insurance"  
to the Employee Fringe Benefit Fund #260 (1/12) \$5,683.91

Transfer from General Fund Line Item  
#101 351 999.010 "Jail Loan Payment Fund Transfer"  
to the Jail Expansion Fund #361 (1/12) \$8,333.33

Transfer from General Fund Line Item  
#101 103 999.012 "Transfer-Employee Training Fund"  
to the County Employee Training Fund #230 (100%) \$0.00

Transfer from General Fund Line Item  
#101 721 999.011 "Transfer-Remonumentation Fund"  
to the Remonumentation Fund #253 (100%) \$0.00

TOTAL \$68,349.31

Total Appropriations and Fund Transfers = \$104,844.58

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

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